



6th September 2024

Dear Parents and Carers

I would like to start by welcoming you back to the new academic year, both our existing families, and those joining us.

I am delighted to share that we have new members of staff that have joined our amazing team here at Courthouse. Miss Pena is our new SENDCo and will be working Tuesday to Thursday, please contact her through the school office. Miss Ali will be teaching 3 Seacole and Mrs Hussain will be teaching 5 Armstrong. Ms Bonner and Mrs Iqbal have joined the year 6 team as teaching assistants. We are all very much looking forward to working alongside them this year.

A few important messages as we begin this new academic year:

Attendance

Firstly, a reminder about the importance of excellent attendance. **No holidays in term time will be authorised** and medical or dental appointments need to be arranged outside the school day unless it is an emergency. Further information on our attendance procedures can be found [here](#).

Punctuality is vital. Please note that children can enter the classrooms at 8.40am ready to start learning at 8.50am. Children will be marked late if they arrive after 8.50am.

Uniform

Children will need to wear winter uniform this term. All children should wear uniform and black school shoes. It is vitally important that children bring a coat to school each day and have a pair of wellington boots in school if possible, would be great too. PE kit should only be worn on PE days, this includes the green hoody. We do not allow pupils to wear jewellery at Courthouse. The exceptions to this rule are ear studs in pierced ears. Any pupil wearing jewellery will be asked to remove it and it will then be stored safely until the end of the school day when it will be returned to the parent. Information on uniform can be found [here](#).

Lunch

Please make sure all hot dinners are ordered through ParentPay the night before. All parents/carers should now have received the activation code to set up accounts, if not please see the office.

School staff have been concerned about the nutritional level of some children's snacks and lunchbox contents and as such this year, we will be monitoring this and providing feedback, where necessary to



parents. Snacks should be fruit or a fruit/oat snack bar, biscuits chocolate and crisps should not be brought in for breaktime snacks. Please remember we are a Nut free site.

Changes to family circumstances or contact details

Over the summer holiday a lot can happen, so please check on the 'My Child at School App' (MCAS) that all of your contact details for you and the details for your child are accurate. If you do not have this app please contact the office.

Medication

If your child needs any medication during the school day, routine or for acute illnesses, please bring it to the office and complete the permission to administer medicine form.

Dates for your diary

September	3rd	In Service Training Day
	4th	First Day of School
	14th	PTA - Pre-Loved Uniform Sale
	17th	Meet the Teacher - Years 3, 4, 5 & 6 3.30 - 4.00pm
	23rd	Individual Pupil Photographs
	26th	Parent Workshop - Reading 3.30pm
	27th	Sports Day
	30th - 1st	
	Oct	Food Collection Week for Harvest Festival
October	1st	School Improvement Session with Parents 6.00 - 7.00pm
	2nd	Year 3 & 5 Henley Literacy Festival - Virtual
	3rd	Year 4 & 6 Henley Literacy Festival - Virtual
	4th	Harvest Festival Assembly (Pupils only)
	10th	Maths Talk to Parents 3.30pm
	15th	Parents Evening – All Year Groups - School Hall at 3.30 - 6.30pm
	16th	Parents Evening – All Year Groups - School Hall at 3.30 - 6.30pm
	16th	Coffee Morning - with Leaders at Courthouse 9 - 9.30am
	21st	Year 3 Pupils Road Safety Talk by RBWM in School Hall
	23rd	Year 6 trip to Children at war - Forties Experience
	24th	Social Media Workshop for Parents
	25th	Last Day of Term - School Closes 15:20



Please do not hesitate to get in touch if you have any questions; we are always here to help.

I look forward to meeting you all during the year.

Best wishes,

Fiona Hayes
Head of School